Del Rey Community Services District
Minutes of the Board of Directors Regular Board Meeting
March 26, 2026
6:00 p.m.

President Ramirez called the Regular Board Meeting to order at 6:08 p.m.

A. Roll Call: Directors present: Daniel Ramirez, Maria Cisneros, Stephanie Garza, Jennifer Lopez
Joaquin Nunez arrived at 6:11 p.m.
A-1 The Board leads in the Pledge of Allegiance.

A-2 Approval of Agenda: District Manager Reyna asks to remove item D-1 because the auditor is not present, remove item D-6 because we haven't received the bill, and remove item D-7 because Fred Mora needs to review and discuss the manual. Legal Counsel Linden recommends moving item D-2 to Scheduled and Unscheduled Communications. Garza made a motion to approve the agenda with the changes. Ramirez seconds the motion. All in favor; four ayes: Ramirez, Garza, Cisneros, Lopez. All Absent; one absent: Nunez. Motion passed.

B. <u>Scheduled and Unscheduled Communications:</u>
D-2 Consideration for appointment of new Board President and Vice President. LC Linden explains that for this item the Board must make a motion for President then Vice President. Then there needs to be two public comments, one for each category. Garza made a motion for Jennifer Lopez to be president. Ramirez seconds the motion. No public comment. All in favor; five ayes: Ramirez, Garza, Nunez, Cisneros, Lopez. Motion passed. Garza made a motion for Maria Cisneros to be Vice President. Ramirez seconds the motion. No public comment. All in favor; five ayes: Ramirez, Garza, Nunez, Cisneros, Lopez. Motion passed.

Victoria from CRLA states they are asking for total amounts on past due balances. They don't want account information. They just want to see if there is progress being made on delinquent accounts. DM Reyna explains there have been many issues with the new billing system. Industrial accounts have not made payments because of issues receiving bills. They can get totals without account information. Public member Rumaldo Reyna states he and his dad have been itchy. DM Reyna explains they get notifications for any issues with the water, and there haven't been any issues.

C. <u>Consent Calendar:</u>
C-1 Approve payments for vendors for West America Bank – February 2026, a Total Amount of $134,093.32.
C-2 Approve payments for vendors for West America Bank – March 20, 2026, a Total Amount $80,327.19.
C-3 Approval of Minutes of February 26, 2026, Special Board Meeting.
No public comment. Cisneros made a motion to approve items C-1 to C-3. Nunez seconds the motion. All in favor; five ayes: Lopez, Cisneros, Ramirez, Garza, Nunez. Motion passed.

D. <u>Public Hearings (Discussion And Action Items):</u>
D-1 Consideration for Acceptance of District Audit Report. Item removed.

D-3 Resolution removing Carlos Arias from Hall Rental Account (#XXXXXX5543) and adding Maria Reyna. Removing Rumaldo Reyna and Lionel Diaz from Accounts (#XXXXXX5586) and (#XXXXXX5584) and adding current Board members. DM Reyna explains they still haven't been able to add her name to the hall rental account. She was informed by the bank that there were also two other accounts that have Rumaldo and Lionel. The resolution is needed by the bank to remove them and add the current board members and District Manager. No public comment. Lopez made a motion to approve items C-1 to C-3. Garza seconds the motion. All in favor; five ayes: Lopez, Cisneros, Ramirez, Garza, Nunez. Motion passed.

D-4 Consideration for action regarding Meeting Hall Rental Rates. Reyna explains she included a sample of Biola's rental rates. They don't have to copy them exactly. It's just an example of what to go by. She likes that they have rates for residents vs nonresidents. PM Rumaldo Reyna asks about security. DM Reyna responds that security is required if there is alcohol, and it is $60/hour for 2 guards. LC Linden recommends coming back with actual rates for them to consider. Nunez asks when the last time the rates were revised. DM Reyna states they don't have a record. The Board asks to bring that information. The Board asks to add the item to the agenda next month.

D-5 Consideration for action regarding repairing the ceiling in the Meeting Hall. DM Reyna asks Public member Rolando Sanchez to present. PM Rolando Sanchez presents two options. One includes labor and material at $4500 for 3 days focusing on the roof first, then the attic rot, and then the drain. The other option is that they can make a list of material and the District can on their own and the labor would be $2500. Nunez asked if he is licensed. Sanchez explains that he is trained and experienced and under the handyman law he can work up to $1000 without a license. He wants to give back to community. Lopez asks Sanchez if he’s done work for the District before. Sanchez responds he did work at the plant that saved the District a good amount of money. No public comment. LC Linden recommends not to adopt an oral contract. They need to bring back a contract for the Board to approve. Direction to come back with a contract.

D-6 Consideration for ratification of funds for Force Water Main Repair. Item removed.

D-7 Consideration for action regarding Human Resources Manual updates. Item removed.

D-8 Discussion and direction regarding possible new billing system. DM Reyna states there are issues with the new billing system. The District has many properties that have two lots with only one meter, but to charge the houses separately they need to have their own meters. Another billing system that has been looked into offered a way to fix that issue. The current billing system is not compatible with what the District needs. The other system is compatible and offers other services that could benefit the District. DM Reyna would like direction from the Board to look into another system and discuss with the Engineer to see if there is a grant to cover the cost. Initially the District will have to pay but then if the TCP grant is able to cover the District will be reimbursed. Nunez asks the possibility of the grant covering. DM Reyna responds the Engineer believes they will be able to get reimbursed. Discussion. Consensus to come back with more info.

E. Director Communications/Agenda Items:

Ramirez would like to apologize to town for actions and would like to ask for forgiveness.

F. District Administrator Reports:

F-1 Report of District Manager (Report by Maria Reyna)

DM Reyna reports the force main was repaired at POM and she’s waiting for the final bill to present. There have been problems with the new billing system causing a loss in revenue. The Chicano Arts Festival is on May 8 if anyone would like to participate. On Tuesday, the Boys and Girls Club made dinner for District Staff appreciation, and the fire department had to be called. There was an emergency situation - the AC fan motor burnt out causing smoke. Now the office has no AC, so she would like direction - there is a quote for $10,000. LC Linden states they cannot take action but advised to take care of an emergency situation.

F-2 Report of District Engineer (Report by AM Consulting)

Manrique not present but report provided.

No public comment on closed session items.
The Board goes into closed session at 7:11 p.m.

G. Closed Session:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code section 54956.8)
Property: 5471 S. Portola Avenue, Del Rey, CA 93616 Agency negotiator: Maria Reyna
Negotiating parties: Boys and Girls Club Under negotiation: Yes (price and terms of payment)

The Board returns from closed session at 7:23 p.m. LC Linden states there is no reportable action.

H. Adjournment:

With no further business, the meeting was adjourned at 7:24 p.m.

Respectfully Submitted,

Eileen Hernandez

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Del Rey Community Services District